

# Melanie Woo

Assistant Project Manager

As an Assistant Project Manager, Melanie brings exceptional attention to detail, organization, and follow-through to each project. She manages project documentation, issues subcontracts and subcontractor change orders, and develops and maintains project schedules. Melanie has supported a range of projects including renovation of the Curran Theatre and projects on the UC Berkeley campus.



✉ melanie@dh-construction.com

☎ (510) 237-7883

9 Years of Industry Experience

## Education

- > **University of the Pacific, McGeorge School of Law:** Juris Doctorate
- > **University of California:** Bachelor of Arts, Honors

## Affiliations

- > Member of the California State Bar

## Certifications/Training

- > OSHA-30